

Welcome to

ASHBURY PUBLIC SCHOOL



INFORMATION BOOKLET

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Welcome

A message from the Principal

I am delighted to welcome new students and their families to Ashbury Public School.

It is a privilege to work together with a fantastic school community at Ashbury to ensure that each child has every opportunity to learn and to develop as a confident and creative individual. We work hard to engage our students in a challenging curriculum while supporting them to become autonomous and successful learners who strive to maximise their potential.

We have so many opportunities in sport and the creative and performing arts on offer at Ashbury and we are focused on nurturing our students in an environment where their social and emotional wellbeing is at the centre of school processes.

We look forward to your participation in the breadth of activities the school offers as we strive to meet the challenge of developing students for the future as active and informed citizens of the 21st Century.

Mr Ben Heinecke
Principal

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SCHOOL HOURS

Staff arrive:	8:30am
Morning bell:	9:00am
Recess:	10:35am to 10:55am
Lunch - Eating:	12:30pm to 12:40pm
- Playing:	12:40pm to 1:25pm
School dismissal:	3:00pm

The school takes no responsibility for children who are in or around the school before 8.30am and after 3.00pm



PRINCIPAL

Mr Ben Heinecke

SCHOOL ADMINISTRATIVE STAFF

**Mrs Deidre Azzopardi
Ms Annette Deegenars
Mrs Michelle Brennan**

DIRECTOR, EDUCATIONAL LEADERSHIP

Ms Megan Kelly

School Song

Since '28 our school has stood
for all that's true and free.
For training those beneath its roof
good citizens to be.
From infants' ways through childhood days
of love and loyalty.

So let us sing, our voices ring
at Ashbury on the hill.
So let us sing, our voices ring
at Ashbury on the hill.



Accidents and Illness

In the event of **illness** or a **serious accident** at the school, the following procedure will be followed.

The school will:

- ring the parent/caregiver or emergency contact and ambulance if necessary.
- in all cases, take the necessary steps to ensure the well-being of the child.

If the Principal feels that it is necessary for the child to be at home, then parents will be telephoned at work.

Absences

The school should be notified by a parent or caregiver as soon as possible when a child is absent from school, either by telephoning the office or by letter to the class teacher. Our **rolls** are checked regularly by the Home School Liaison Officer and if she/he thinks that a child has had too many unexplained absences he/she may make a visit to the home.

Wherever possible, doctors' and dentists' appointments should be made out of school hours. When taking holidays in school term, speak to the school about dates before making arrangements. If taking up to 50 school days, you will need to apply for approval from the Principal. If taking more than 50 days, you will need to apply to the Department of Education and Communities for exemption. Forms are available from the school.

Should a child be late for school, he/she must call at the office for a late note before going to his/her classroom. This note should then be presented to the class teacher on arrival at the classroom.

If a child is leaving school early, the parent needs to call at the office to collect an Authority Form for the class teacher. Wherever possible, leaving school early should be avoided, especially on a regular basis.

All absences and partial absences (ie arriving late and leaving early) are marked in the class roll when the teachers are informed why the absence occurred. It is noted as Sick, Leave or Unexplained.

Assessment

Monitoring of student learning is carried out **daily** by all teachers. Regular feedback is given to parents. You are advised to view all work that has been sent home. Discussion with your child of his/her work is a positive way of supporting your child's learning.

A **Formal Report** is sent home in Term 2 and Term 4. It shows the stage of development that each child has actually achieved or the stage that the child is working within. Parent/Teacher Interviews occur at the end of Term 2 and on request by parent or teacher at other times.



Before and After School Care

The SPLASH Centre operates a Before and After School Care Centre at our school during school terms. The centre is managed by a community based committee and is run by Centre Manager, **Marcelle Carbon** and part-time qualified staff. SPLASH enrolls children from kindergarten to year 6 on a full time, part-time or casual basis. For information regarding enrolments, please phone 9797 8854. It opens from 7.00am to 8.30am and again from 3.00pm to 6.00pm with a maximum enrolment of 140.

Bus Travel

All Kindergarten to Year 2 children are entitled to a bus pass if needed. Year 3 to Year 6 children must live **more than 1.6 kms** from the school. Apply for a student Opal card at www.transportnsw.info/school-students

Calendar of Events

Term 1

Day 1: *School Development Day (pupil free)*
New Kindergarten enrolments/Kindy Picnic Day
Swimming Carnival
Parent Teacher Information Night
School Photos
School Council elections
P & C Welcome BBQ
Parent/Teacher Interviews
Selective High School Entrance Test
Anzac Day Service



Term 2

Day 1: *School Development Day (pupil free)*
Peer Support Lessons
Cross Country (eight year olds upwards)
NAPLAN (National Assessment Program-Literacy & Numeracy)
Walkathon
Formal Report
NAIDOC Day Celebrations

Term 3

Day 1: *School Development Day (pupil free)*
Child Protection Lessons
Education Week – Open Day
National Aboriginal and Torres Strait Islander Week
Athletics Carnival
Intensive Swimming Program
Music Festival (Choir, Recorder groups & Dance groups) / Opera House/
Sydney Proms
Opportunity Class (OC) Placement Test (Year 4)

Term 4

Kindergarten Orientation Sessions (3)
Formal Report
End of Year Celebrations, including Year 6 Farewell
Final Primary Assembly
Presentation Day
Picnic Day
Last 2 days of Term – *School Development Days (pupil free)*

Canteen

Ashbury Public School has a wonderful canteen. The canteen is open each morning at 8.30am to students, parents and staff for breakfast. Lunch orders must be received by 10am and can be made over the counter. Orders can also be placed online at www.flexischools.com.au before 9am.



Change of Address

It is important that the school be notified if you change your address, telephone number (at home or at work), emergency contact details, medical conditions, or custody or access orders. Please notify changes in writing to the school office.

Child Protection Education and Legislation

The NSW Department of Education and Communities has developed a Child Protection Curriculum which provides a series of lessons designed to assist in reducing the incidence of child sexual assault. The lessons focus on developing protective skills and establishing and maintaining positive relationships.

Department regulations also require us to ask school volunteers to sign a declaration form if they want to help in any way at school.

Choir

The school has three choirs. A Junior Choir with children from Years 1 & 2. Children from Year 3 to 4 can join the Intermediate Choir and Year 5 and 6 students can join the Senior Choir. The choirs perform at school functions, nursing homes, at Ashfield Mall, Sydney Opera House and in the Sydney Town Hall.



Collection of Children from School

Before taking any child from school during school hours, it is necessary to call at the office to obtain authorisation. This procedure is essential as it ensures maximum safety for all children while they are at school. The class teacher will allow your child to leave when they receive the authorisation form from the office.

In general, only parents will be authorised to collect children from school. All other people will need to provide a letter from the parents authorising them to collect the child.

Classroom teachers need to be aware of who has the authority to collect children from school at 3.00pm, especially Kindergarten, Year 1 and Year 2 children.

Please keep the school informed of any **custody orders** that relate to your child or let us know about anyone who is not permitted access to your child.

Concerns and Complaints

At our school we acknowledge that at times parents have concerns about their child's education. Issues or concerns that you have are most effectively dealt with if they are raised in the following ways:

1. Make an appointment to talk to your child's **class teacher**. This makes the most productive use of time available - when the teacher is free to give you his/her full attention.
2. If you consider that the issue you have raised is still unresolved, then you need to state this to the teacher at the conclusion of the meeting and make an appointment with the **Assistant Principal** overseeing your child's class.
3. If you are still dissatisfied with the outcome of the meeting, phone or write to the **Principal**. Results of this meeting may include monitoring the situation, further discussion with people involved, or outside support may be sought.
4. If after steps 1-3 you are still dissatisfied, approach the **School Education Director** who will try to resolve the situation further. The expectations for the School Education Director will be that the above steps have been followed.



Curriculum

The school's curriculum offers a balance of academic, cultural, sporting and social subjects. We consider that it is important for children to receive a quality of education that prepares them for further education in High School and life-long learning. Emphasis is placed on fostering positive attitudes and raising children's self-esteem. With these we hope children will realise their potential, becoming "quality learners".

The curriculum covers six **key learning areas**:

1. English (Reading, Writing, Talking & Listening)
2. Mathematics (Number, Measurement, Space, Chance & Data)
3. Science and Technology
4. Human Society and Its Environment (HSIE)
5. Creative Arts (Music, Visual Arts, Dance, Drama)
6. Personal Development, Health, Physical Education (PDHPE)

Each key learning area is divided into **stages of development**.

These correspond to:

Early Stage 1	-	Kindergarten
Stage 1	-	Years 1 and 2
Stage 2	-	Years 3 and 4
Stage 3	-	Years 5 and 6

We match students to their stage of development to provide suitable learning experiences and to cater for individual needs.

Development Days

There are **five days** during the year which are called School Development Days. They fall on the **first day back in Term 1, Term 2 and Term 3 and the last two days of Term 4**. These days are important as they allow all teachers to meet to write policies, develop curricula or engage in professional development activities without the need to supervise children. We ask parents to make alternative arrangements for the supervision of their children on these days to enable every staff member to participate fully.

Discipline Policy

School is, and should be, a safe and happy place to be. All children have the right to learn and no child has the right to stop others from learning. We encourage children to develop self-discipline by taking **responsibility for their actions**. Children are encouraged to show respect for others' feelings, religion and cultural backgrounds.

The school rules reflect the emphasis we place on caring for each other. A variety of strategies are used in the school to recognise and reinforce positive behaviour including a consistently implemented, cumulative merit system. The school is a Restorative Practice School where students, teachers and parents work towards respectful relationships.

Parents of children who persistently disobey school rules will be notified. Assistance of the school counsellor may be sought in helping the child overcome problems. However, children and parents should be aware that the school will not hesitate to enforce the suspension policy should the situation warrant such measures.



Emergencies

Please ensure that an emergency contact number is known at the school and that it is **updated** as necessary. This can be the phone number where you are able to be contacted during school hours or that of a friend or relative who can act on your behalf.

In the event of a fire, the school will evacuate to the safety of Wagener Oval where you may collect your child.

English as an Additional Language/Dialect (EAL/D)

The EAL/D teacher in the school, plans and team teaches with all teachers to provide programs for children learning English as a second language.



Enrolments

Children may enter Kindergarten at the beginning of the school year if they turn **five** on or **before 31 July** in that year. On enrolment the Principal must ensure that an appraisal of the child's educational needs is completed in consultation with parents and carers.

Excursions

Excursions and camps are an important and exciting part of the curriculum at our school. Excursions may occur once each term. Teachers are able to bring to life the work that they are studying in class, by taking the children to such places as the zoo, museum, historical buildings etc. Performing artists also visit the school. **Attendance at all excursions is expected**. Teachers try very hard to keep costs for excursions to a minimum.

Teachers must satisfy themselves that all children participating in an excursion meet the necessary standards regarding general behaviour. **School uniform** must be worn on an excursion unless stated otherwise.

In addition to excursions, senior camps are organised annually which enable children to broaden their horizons, gain social skills and develop independence. Naturally these are more expensive but the benefits for the children are enormous.



Extra-Curricular Activities

Band, Chess and Drama tuition is available and is provided by outside tutors. Tuition fees apply. Refer to section *Musical Instrument Programs* for more information about Band.

Gifted and Talented Children

Gifted and Talented children are provided with appropriate opportunities and stimulation to develop their potential. Enrichment activities are included in class programs and a rich and varied program of extra curricular activities is also available at school.

High School Enrolments

All children are entitled to a place in their **local high school** which is based on their home address. Applications can also be made for placement in up to three non-local high schools. Children who achieve particularly well in Year 6 may also be eligible for **selective high school placement**. Placement in selective high schools is made through competitive external state-wide selection procedures.

All high school enrolments are arranged by the school. Parents are required to complete the Expression of Interest forms sent home early in the year. High schools conduct induction / orientation days for new Year 7 students towards the end of the year.

Homework

Regular homework is recognised as being important for students of all ages as it helps them build on what they have learnt in the classroom.

Formal homework will not usually be set in Kindergarten. The focus is home reading where listening to the student read and giving praise is important. Parents are also encouraged to talk about school happenings.

For Stages One to Three (Year 1 to Year 6) a more formal homework may be set across all Key Learning Areas. A homework grid is used so parents can communicate with teachers. Homework increases as the children progress through their schooling. Activities may include completion of class work or additional tasks, reading, research, observation, data collection, designing and making, problem solving or creative thinking.



Immunisation

Before commencing school your child will be ready for another protective dose of immunisation against Diphtheria, Tetanus and Whooping Cough. Your child's **Immunisation History Statement** should be presented when your child commences school.

The Department of Health advises that all children should have the correct number of protective doses before commencing school. If you are not sure your child has had these, you should consult your family doctor, local council clinic or community health centre.

Children starting school who have not already had booster immunisation should have:

- one booster injection against **diphtheria** and **tetanus** (CDT); and
- one booster dose of **polio** vaccine by mouth (sabin); and
- one injection of **measles-mumps-rubella** vaccine if they have not already been immunised against these diseases.

The Department of Health is concerned that complacency regarding immunisation against these serious preventable childhood diseases may produce significant risks of outbreaks in the community. We therefore seek your cooperation in protecting the health of our children.

In the event of an outbreak of vaccine-preventable disease, **unimmunised children will be required to remain at home for the duration of the outbreak**. Full details of these infectious diseases and the periods of exclusion are available to all parents.



Infectious Diseases

Below is a table of some common childhood illnesses/diseases and an indication of the expected absence from school.

DISEASE	KEEP YOUR CHILD HOME
<i>Chicken Pox</i>	For at least 5 days after the spots first appear or when blisters have all crusted.
<i>Diarrhoea</i>	Until diarrhoea has stopped.
<i>German Measles</i>	Until fully recovered and for at least 4 days after the rash appears.
<i>Glandular Fever</i>	It is not necessary to keep your child home, but some children with glandular fever are too sick to attend school.
<i>Measles</i>	For at least 4 days after appearance of the rash. Unimmunised contacts must be kept home for 14 days unless immunisation is given.
<i>Mumps</i>	Until child has fully recovered, and for 9 days after the appearance of the swelling.
<i>Whooping Cough</i>	For 5 days from the start of antibiotic treatment. Otherwise, keep home for 2 weeks from when "whoop" starts.
<i>Impetigo</i>	If the sores are being treated and are properly covered by a clean dressing, children are allowed to attend school.

Internet Access



Our school is equipped with a computer lab in the library for classes to use each week. All classrooms are equipped with an Interactive Whiteboard and several computers. Children are encouraged to use the Internet for finding information from world wide sources. Each family needs to carefully read its *Acceptance Use of the Internet and Intranet Policy* and sign the student and parent contract.

Learning and Support Teacher

Teachers work together to identify students who have learning difficulties and then to plan a suitable program to assist them. To cater for children who experience learning difficulties, a support teacher is employed 4 days a week. Parents should not hesitate to contact the school with any concerns they may have about their child's progress.



Library

Our school is equipped with a well-stocked library which is the school's key resource centre. All children are encouraged to become enthusiastic borrowers and all classes visit the library each week to borrow books and develop *information skills*. Our library is open on Monday, Tuesday, Wednesday and Thursday.

To borrow books, each child must have a **library bag** with his/her name and class clearly marked on it.

Several times a year books may be purchased through *Book Club*. Orders are sent home and returned with payment to school. This is an excellent way to develop your child's reading habits. Please note cash is not accepted for Book Club, only cheques made out to Scholastic Australia or credit card payments by phone or online (details can be found on order form).

Library Fund

The Library Fund has been established for the sole purpose of providing financial support to expand and resource the Library. All income is used to purchase reference materials, books, software and related equipment and facilities that directly benefit all students.

Donations or gifts of \$2.00 or greater to the Library Fund are tax deductible.



Lunch, Recess and Crunch 'n' Sip

Recess and lunch are important meals. They should be **nutritious** so they provide the nutrients needed for a healthy body. Children need to be taught how to make good food choices, just as they need to be taught how to read and write. If they learn how to choose a healthy diet during childhood, such habits can continue throughout their lives.

Pack a small snack for **recess** in a small bag separate to their lunch. It may include:

- dried fruit, a piece of fresh fruit
- savoury biscuits and cheese or a spread
- a small drink

Place their **lunch** in a larger bag or box. Please offer a variety for lunch each day to encourage your child to eat.

Try not to include sweet or junk foods such as chocolate bars, lollies or chips as they cause tooth decay and can make children overactive and unable to concentrate on their school work.

"Pop-up" drink bottles are not preferred as they often leak through school bags and may damage books etc.

Crunch 'n' Sip usually occurs in the classroom after the lunchbreak where students eat a piece of fruit or vegetable and drink water. Please pack a piece of fruit or sticks of vegetables. Crunch 'n' Sip is a whole school initiative.

Medication

Our school follows The Department of Education and Community's strict policy on the *Administration of Prescribed Medication to School Students*. **If your child is unwell please keep him/her home until completely well.**

In some circumstances children may need prescribed medication at school. Please note eye drops and ear drops will not be administered by staff at any time. Ms Deegenars and Mrs Azzopardi have the authority to oversee the giving of prescribed medicine.

Parents *must*:

- Bring the medication to school in its **original container** with the **prescription sticker attached**.
- Hand the medicine in at the **office** (do not give it to the class teacher).
- Fill in the appropriate "**Indemnity Form**" as medicine cannot be taken without the form being completed.
- Remind your child at what time they must come to the office to take the medicine.

The child must come to the office to take the medicine at the prescribed time. Unfortunately office staff cannot accept responsibility for reminding children to come.

According to The Department of Education and Community policy, we are not able to administer *any* medication without a doctor's prescription. This includes paracetamol and ibuprofen.

Children must never keep any type of medication in their school bags, including headache tablets. The only exception is for asthma sufferers who may keep their medication with them and self-administer, though it is preferred that puffers be stored in the office for use as required.

Parents whose children need prescribed medication for long term medical conditions must contact the Principal as indemnity forms need to be signed and procedures and policies need to be explained.



Medical Conditions

Parents of children with medical conditions eg **asthma, epilepsy, diabetes, severe allergic reaction (anaphylaxis)**, etc. must consult with the school and their doctor and ensure that a **health care plan** is developed which outlines the agreed procedure the school is to follow in order to manage the child's health in the event of an emergency. Updated medical information and health care plans are kept on file in the office and are required by the Department to be updated at least once per year.

Merit System

Our school merit system is designed to promote positive behaviour:

⤴ **Ashbury Awards (AAs)**

These small awards are behaviour awards for students who are following school rules. Teachers award approximately 6 per day. Students are responsible for keeping their own cards and trading them in. Five AAs can be traded for a merit card (behaviour).

⤴ **Academic Awards**

These are awarded to students for academic effort/achievement/improvement each week. They are presented at Assembly. These are yellow/blue merit cards with the school crest for primary students and yellow custom-made cards for infants students.

⤴ **Sports Awards**

These are awarded to students each week.



When a student earns 5 awards (a combination of behaviour, academic, sport) he/she receives a **SUPERSTAR AWARD**.

When a student earns 5 Superstar Awards he/she receives a **SCHOOL PENNANT** presented at the Monday morning assembly and his/her name is published in the school newsletter.

Mobile Phones

Mobile phones are not encouraged at school. Mobile phones need to be signed in at the office every morning and collected at 3.00pm every day.



Money collection

All payments for excursions, sporting activities etc are to be forwarded directly to the class teacher in a sealed envelope **clearly marked with your child's name, class, amount enclosed, activity or excursion and payment details**. All cheques must be made out to *Ashbury Public School* unless specified otherwise. Envelopes are opened and money is counted and banked by the office staff. Alternatively, we have an **online payment system** which can be accessed on our website's Home Page, where payments can be made using a credit/debit card.

Musical Instrument / Band Program (extra curricular)

Students in Years 3 - 6 may join the school band program. Our school band program is run by a Band Committee consisting of a Band Director, Parents and a Band Liaison Teacher. Band practice is held weekly. Lessons are run by outside tutors and tuition fees are paid directly to the tutors. As an introduction to concert performance, the band teaches the skills of routine practice, music reading and musical interpretation. Interested parents are encouraged to attend band practice and become involved in the administration of this program through the P & C Band Committee. The Band Website can be found at www.ashburyband.org.au.



Newsletter

Our school newsletter is called "Ashbury eNews". It is published fortnightly on the school website during school terms. The newsletter contains important information, details and dates of school functions and notices of meetings as well as featuring children's work. Be sure to read the newsletter as soon as it arrives at home. Archived copies are also available on the School's website at www.ashbury-p.schools.nsw.edu.au. Families can register online to have the newsletter emailed to them via the website also.

Parent Involvement

There are three major areas through which parents can support their child's education:

- **Classroom Support:** Parents are often asked to help out or join in different activities such as listening to children read, helping out in maths and craft groups, accompanying the class on excursions, assisting with computer and story writing, taking a gross motor group and talking to class groups about different cultures and occupations. Make an appointment with your child's teacher to discuss how you can be involved. Let your child's teacher know if you are having difficulties at home with your child, or if your child is having difficulties at school.
- **P&C Association:** The P&C provide opportunities for parents and community interaction and participation in the life of the school. The P&C coordinate fundraising activities to obtain additional resources for the benefit of all students, and family social activities. P&C meets on the second Tuesday of the month at 7.00pm in the staffroom. At these meetings a whole range of interesting topics related to the school are discussed.
Feel free to come along and experience the friendly atmosphere of these important groups who contribute to making Ashbury Public School the fantastic learning institution that it is!
- **School Council:** With its constitution in place, the School Council became a fully functioning body in 1995. Members of the School Council are the Principal, representatives of the P&C Association, two parent members elected from the parent community, three staff members elected from the teaching and non-teaching staff and one community member appointed from the local community. School Council meets twice a term determining broad policies and contributing to the school's financial management. Following each School Council meeting, a report is included in the school's newsletter that is forwarded to all families.
If you have a matter that you would like the Council to debate, notify the President or the Principal, in writing, at least 14 days prior to the date of the next meeting.
- **Community Garden** is a sub-committee of the Ashbury P&C. The Community Garden committee is responsible for the planning and organisation of the Vegetable Garden.

It is a Work Health and Safety requirement that all visitors to the school sign in at the office as soon as they arrive at school. Parent helpers must also complete a Working with Children declaration and provide 100 points of identification before commencing any voluntary activities with the students.



Parent Teacher Interviews

Early in **Term 1** we have a "Meet-the-Teacher" evening at which parents can find out about how their child's class operates. At the end of Term 1 Parent/Teacher interviews are held to discuss students' progress. Semester 1 Report will go home at the end of Term 2 and Semester 2 Report will go home at the end of Term 4.

If at **any time** you wish to discuss your child with the teacher, do not hesitate to contact the school to make an appointment. Teachers are generally available before and after school.

Parking at School

It is sometimes difficult to park cars when visiting the school, however, the safety of the children is our primary concern at all times.

Parents are asked to remember the following so that the safety of our children can be maintained:

- Unauthorised cars must not enter the school grounds.
- A **Drop Off / Pick Up Zone** has been established in front of the Trevenar Street gate entrance. It operates between 8.30am to 9.00am and 2.30pm to 3.30pm. Do not park in this **No Standing zone**.
- Parents of children in Kindergarten to Year 2 are expected to park in the afternoons and collect their children from the teacher on the terrace.
- Students in Year 3 to Year 6 could be picked up directly from the Pick-Up Zone after 3.05pm.



Note: A 40km per hour Low Speed Zone exists around Ashbury Public School between 8.00am and 9.30am and 2.30pm and 4.00pm week days.
Please drive carefully.

School crossings are operating both in Ettrick Street and Trevenar Street. Parents are asked to please obey the **No Stopping** signs adjacent to these crossings. They are patrolled by the traffic police and designed for the safety of children.

SET A GOOD EXAMPLE



Peanut Allergy

Several students in our school have a severe and potentially life threatening allergic reaction when they come into contact with **peanuts**. If they **touch playground equipment** which has been touched by another child with peanut on their hands then they can have a **severe reaction**. Traces left on hands and close contact during eating with children laughing, spitting, sneezing or coughing and spraying peanut particles can also cause them to have an allergic reaction.

The Ashbury community has been magnificent in working together with the school to **reduce the danger** to these children. Parents are helping by not sending nut products to school with their children:

- **No peanut butter**
- **No nutella or other nut spreads**
- **No peanuts or other nuts**
- **No nuts in or on top of birthday cakes**

The **canteen** does not sell any nut-containing products such as peanut butter, nutella or fruit and nut snacks.



Peer Support

This personal development program operates in **Term 2/3** and aims to foster co-operation, understanding and a caring attitude among all groups in the school. It also develops Year 6 students' leadership skills. The whole school is divided into peer support groups with approximately 8 to 10 children in each group (1 or 2 from each year Kindergarten to Year 5). A Year 6 child is the group leader. Groups meet for half an hour per week to participate in activities based on enhancing their self-awareness, self-esteem, communication and coping skills.

Reading Recovery

This is an individual program for children in **Year 1** who are having difficulty with reading and writing and performing below the grade level. The children have a half hour lesson every day with the Reading Recovery teacher until they can perform at average level for the grade.

School Access

Entry to the school between the hours of 9.15am and 2.45pm is via the main gate on Trevenar Street. All other gates are closed during this time and are locked at 3.30pm each day.

School Contributions

Our voluntary school contributions are targeted to achieving the educational program priorities being focused on each year. Payment is a matter for decision by individual parents and is entirely voluntary. The current contributions levels set by the parent groups are:

- \$50 for the first child at school
- \$40 for the second child at school
- \$30 for the third and subsequent children at school

Our school welcomes your contributions as they significantly enhance the resources made available to children.

School Counsellor

Our School Counsellor is a trained and experienced teacher, who has completed additional specialist training in the area of counselling. The School Counsellor is a part time member of our staff, who is concerned with children experiencing difficulties and/or behavioural or emotional problems.

When teachers are concerned about a student, they are able to refer that child to the School Counsellor with your permission. The Counsellor may then conduct interviews and/or tests to help determine the most suitable methods of helping the child who has been referred. Some children and/or parents may be referred to agencies outside the school for further specialist assistance.

Children and parents may also request interviews with the School Counsellor. Any such request, however, must be made through the Principal.

School Rules

- ⤴ **Be safe**
- ⤴ **Do your best**
- ⤴ **Respect others**
- ⤴ **Talk and listen politely**
- ⤴ **Care for our environment**



Scripture

Scripture is held at the school. Scripture teachers from Buddhist, Catholic, Greek Orthodox and Christian denominations give special religious instruction on Tuesday mornings. Non-scripture and Ethics options are also available.

Smoke Free Zone

During school hours and at school functions after hours all sections of the school and playground are smoke free zones. Please refrain from smoking on school premises. This is in accordance with the NSW State Government legislation.

Sport

All children participate in a weekly sports program. There is a strong emphasis on participation and good sporting attitudes.

All children are allocated to a Sports House on enrolment,

Emus	Blue
Koalas	Red
Magpies	Yellow
Wallabies	Green

and remain in this house, together with their siblings for their entire career at Ashbury Public School.

Primary children can compete in PSSA cricket, NRL tag, softball and t-ball competitions during Terms 1 and 4, and soccer, netball and touch football competitions during Terms 2 and 3.

For children who do not participate in inter-school sport, there is a sports program based at school. School teams are entered in the Zone Athletics, Swimming and Cross Country carnivals. The opportunity to proceed to higher levels of competition is available for those with outstanding talents. Ashbury is developing a reputation for success at Inter-School competition.



Student Assistance Scheme

The school sets aside funds each year to assist parents, where there is a need, to meet all or part of the costs of school uniforms, excursions and textbooks. Requests for financial assistance are to be made to the Principal. All information relating to the Student Assistance Scheme will be handled with complete confidentiality.

Student Representative Council (SRC)

The SRC is a body within the school which represents students and promotes their views and their participation in school decision making. The eight elected School Officers form the SRC together with elected class representatives from each year.

Meetings are held fortnightly. The SRC reports to the student body, staff, P & C Association and School Council on a variety of matters such as social activities, areas of school organisation, uniform, playground improvements, school rules, citizenship awards and charity drives.

Student Welfare

At our school, we place a great deal of importance on the development of children's confidence and self esteem as well as on developing their leadership capabilities and their social skills. A number of programs have been implemented in the school to cater for the children's development in these areas. Among them are:

- Child Protection
- Drug Education
- Peer Support
- Peer Mediation
- Personal Development/Health/Safety
- Road Safety
- Sun Protection

The School has a **NO HAT NO PLAY** policy.
If children do not wear a hat, they need to sit in the shade.



Term Dates

2018

- Term 1** Monday 29th January 2018 to Friday 13th April 2018
Kindergarten start Wed 30th January 2018 or Thurs 1st February 2018
Autumn Vacation: Monday 16th April 2018 to Monday 30th April 2018
- Term 2** Monday 1st May 2018 to Friday 6th July 2018
Winter Vacation: Monday 9th July 2018 to Friday 20th July 2018
- Term 3** Monday 24th July 2018 to Friday 28th September 2018
Spring Vacation: Monday 1st October 2018 to Friday 12th October 2018
- Term 4** Monday 15th October 2018 to Wednesday 19th December 2018
Summer Vacation: Thursday 20th December 2018 to Tuesday 29th January 2019



Uniforms

It is school policy that children attending Ashbury Public School wear the specified school uniform including the **school hat**. Jewellery (other than ear studs or sleepers), nail polish and offensive slogans on clothing are not acceptable.

Volunteers operate our uniform shop which is located adjacent to the canteen. It is open for orders and purchases on Wednesdays from **3.00pm to 3.30pm**. Online ordering is also available through the *Flexischools* website. These items are only available from the uniform shop: girls' uniform; polo shirts and tracksuit with the school emblem; school hat; polo shirts in house colours, school jacket and library bags.

Label all clothing, especially hats and jumpers, with your child's name.

A second-hand clothing pool also operates from the Uniform Shop.

Lost property may be found downstairs inside the entrance doorway.

Unclaimed articles at the end of each term are donated to the second-hand uniform shop and Stewart House.

SCHOOL DRESS CODE & UNIFORM

GIRL'S SUMMER UNIFORM

➤ Grey & White check dress
➤ Royal blue shorts and royal blue polo shirt with school emblem
➤ White socks
➤ Black shoes
➤ Royal blue tracksuit top or zippered jacket, both with school emblem
➤ Royal blue school hat with school emblem/name

BOY'S SUMMER UNIFORM

➤ Grey shorts and Royal blue polo shirt with school emblem.
➤ Royal blue tracksuit top or zippered jacket. Both with school emblem
➤ Grey socks
➤ Black shoes
➤ Royal blue school hat with school emblem/name

GIRL'S WINTER UNIFORM

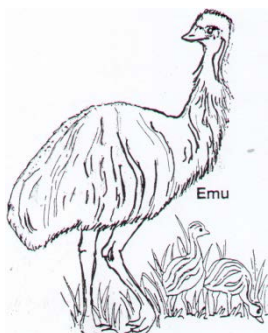
➤ Royal blue trousers and royal blue polo shirt with school emblem
➤ Blue check tunic and yellow skivvy
➤ Royal blue tracksuit top or zippered jacket with school emblem
➤ Royal blue school hat with school emblem
➤ Black Shoes
➤ White socks or navy blue tights

BOY'S WINTER UNIFORM

➤ Grey trousers and yellow skivvy or Royal blue polo shirt with school emblem
➤ Royal blue polo shirt with school emblem
➤ Royal blue tracksuit top or zippered jacket with school emblem
➤ Royal blue school hat with school emblem
➤ Black Shoes
➤ Grey socks

GIRL'S & BOY'S SPORT UNIFORM

➤ Blue shorts
➤ Polo shirt in house colour with house emblem: Sport Houses - Emus (Blue) - Koalas (Red) - Magpies (Yellow) - Wallabies (Green)
➤ White Socks
➤ White sport shoes
➤ Royal blue school tracksuit
➤ Royal blue school hat with school emblem/name



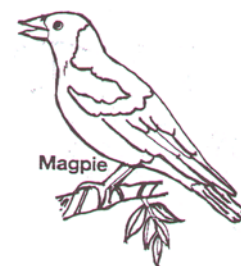
Emu



wallaby



Koalas



Magpie